

# MARTINCOMMUNITY COLLEGE

## COURSE SYLLABUS

**Semester/Year: Spring 2011**

**COURSE NUMBER: PSY 118 (50)**

**INSTRUCTOR: Pam Riggs**

**COURSE TITLE: Interpersonal Psychology**

**OFFICE NO: None on Campus**

**CREDIT HOURS: 3**

**OFFICE/VIRTUAL HOURS: Available through email**

**CONTACT HRS/WK: 3**

**Virtual office hours as announced**

**PREREQUISITES: None**

**COREQUISITES: None**

**PHONE NO: Dr. Phyllis Broughton (252) 789-0246**

**FAX: (252) 792-0826**

**E-MAIL: [priggs@mcc.martincc.edu](mailto:priggs@mcc.martincc.edu)**

**COURSE DESCRIPTION:** This course introduces the basic principles of psychology as they relate to personal and professional development. Emphasis is placed on personality traits, communication/leadership style, effective problem solving, and cultural diversity as they apply to personal and work environments. Upon completion, students should be able to demonstrate an understanding of these principles of psychology as they apply to personal and professional development.

### **PROGRAM LEARNING OUTCOMES:**

1. Demonstrate appropriate mathematical skills required for academic and work-related tasks.
2. Apply principles of sound critical thinking to analyze and solve problems and make logical decisions.
3. Demonstrate effective speaking, writing, and reading skills.
4. Demonstrate appropriate technology skills required for academic and work-related tasks.

## **COURSE LEARNING OUTCOMES:**

1. List and explain the various psychological perspectives used when studying interpersonal relationships.
2. Recognize, understand, and respect the complexity of sociocultural and international diversity as it relates to work and family relationships.
3. Apply a psychological scientific knowledge base which they can use to help them make more positive choices in their work and family relationships.

**REQUIRED TEXTBOOKS:** Andrew J. Dubrin. (2008). *Human relations for career and personal success:*

*Concepts, Applications, and Skills.* (8<sup>th</sup> ed.). New York: Prentice Hall. ISBN 0-13-179179-6

**LEARNING/TEACHING METHODS:** This course will be taught in a lecture/discussion format. Additional ideas may be discussed which are not found in the text including material found in outside reading assignments as assigned. Students are expected to keep up with assignments (weekly discussion boards, homework and weekly quiz) and are encouraged to ask questions when material covered is not clearly understood. Class participation by the student is an efficient method of learning and its importance cannot be overstressed. Students will be expected to participate in relevant class activities as scheduled.

In addition to lecture/discussion in class, additional information and assignments will be available weekly on Blackboard. **STUDENTS ARE EXPECTED TO REGULARLY CHECK BLACKBOARD FOR ASSIGNMENTS AND DUE DATES.**

## **ASSESMENTS/METHODS OF EVALUATION/GRADING POLICY:**

Everything you complete in this class has a point value. This class is set up on a 10 point scale.

A is 90 – 100

B is 80 – 89

C is 70 – 79

D is 60 – 69

F – below 60

Final grades will be based on your point total earned in the course as follows:

**Grading Scale:**

644 – 715 points	A
643 – 572 points	B
571 – 501 points	C
500 - 429 points	D
Below 428 points	F

*Scores will be posted in the Grade Book under tools in as timely a manner as possible.  
Some quizzes will automatically grade themselves.*

**Areas of Evaluation:**

Grades in this class are earned as follows:

Discussion Boards/Icebreakers:

- Scavenger Hunt 15 bonus points
- Icebreaker (on discussion board)
- Discussion Boards (total of 16)

Outside Reading Assignment/Individual Project: Book Report

Quizzes: There will be a quiz on each learning module - a total of 13. Quizzes are done basically on a weekly basis. Review in the Assignments section the Schedule of Assignment for the specific days that you must have completed the quiz.

Grades:

Discussion Boards are 29% of your grade

Quizzes are 22 % of your grade

Book report/paper is 25 % of your grade

Home works are 24% of your grade

**COURSE OUTLINE/SCHEDULE OF ASSIGNMENTS:**

**Week # 1 – Getting to Know You Activities**

**Week # 2 – Icebreakers/ Scavenger Hunt**

**Week # 3 – Chapter # 1**

**Week # 4 – Chapter # 2**

**Week # 5 – Chapter # 3**

**Week # 6 - Chapter # 5**

**Week # 7 – Chapter # 6**

**Week # 8 – Chapter # 7 & Book Report Due to be completed**

**Week # 9 – Chapter # 8**

**Week # 10 – Chapter # 9**

**Week # 11 – Chapter # 10**

**Week # 12 – Chapter # 11**

**Week # 13 – Chapter # 12**

**Week # 14 – Chapter # 13**

**Week # 15 – Chapter # 16**

**Week # 16 – Chapter # 17**

## **STUDENT ATTENDANCE POLICY:**

To enter section 50 (Internet) courses, students must do two things:

- (1) First, students must complete a technology assessment located on the Blackboard or Moodle login page.
- (2) Second, students must login into Blackboard or Moodle and complete the first assignment within seven (7) school days.

Both the technology assessment and the first assignment must be completed for students to remain in the course. If students are taking more than one online course, the student ONLY takes the technology assessment ONE time.

**\*\* Attendance** throughout the semester is determined by regular course work, completion of assignments and regularly logging into the course for updates and assignments on a weekly basis. Due to the nature of Internet classes, attendance in this class is based upon completion of quizzes, exams, discussion boards and additional assignments. An inactivity of more than 2 weeks without explanation may result in being dropped from the course or receiving an F.

Students must be present at least one class during first ten percent (10%) of the course in order to be considered enrolled in the class. If a student has not attended at least one class by the ten percent census date, the instructor will administratively withdraw the student.

According to Martin Community College Attendance Policy, you must attend 85% of the time. If you miss more than 7 hours of class or 6 contiguous hours without providing written documentation (doctor's notes, etc.) and verifiable contact with me, you will be given a "WF" which is calculated as an "F" in student's GPA.

### **Request for Excused Absence for Religious Observance:**

**\*In compliance with G.S. 115D-5, MCC policy permits a student to be excused, with the opportunity to make-up any test or other missed work, a minimum of two excused absences per academic year for religious observances required by the student's faith. The policy limits the excused absences to a maximum of two days per academic year.**

Students who wish to be excused for a Religious Observance required by their faith must complete and submit a request form to the instructor(s) prior to the census date of each class. The ***Request for Excused Absences for Religious Observances*** form can be picked up from Student Services. This does not supersede the college-wide attendance policy as outlined in the college catalog or syllabus, with the exception of a reasonable accommodation for the make-up of missed course work.

Martin Community College has added a Help Desk for distance learning. This Help Desk will be available 24 hours a day, 7 days a week, and 365 days a year. Help is provided by searching a knowledge base, by email, or by a toll free phone call (1-866-833-2953). The College's Distance Learning website has the link to the Help Desk.

To access the Martin Community College Career Catalog for policies and curriculum requirements, please go online to [www.martincc.edu](http://www.martincc.edu).

**CONTACT: If you cannot reach your instructor, you may contact Dr. Phyllis Broughton, Dean of Academic Affairs and Student Services at (252) 789-0246 or (252) 789-0247 by phone, [pbroughton@martincc.edu](mailto:pbroughton@martincc.edu) by email or in person at her office Building 2, Room 33.**

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**Disability Statement: *If you have a need for a disability-related accommodation, please notify the Student Services counselor at (252) 789-0293.***